

Friends of Hartman Reserve

Our mission is to support Hartman Reserve and its service to our communities through volunteerism, expertise, advocacy, and gifts.

Minutes of the Board of Directors Meeting **October 8, 2019**

Location: Hartman Reserve Nature Center

Board Members in Attendance: Tom Blanford, Dwight Fritts, Henry Giddens, Nate Goetsch, Kathy Green, Teresa Johnson, Jeremia Matz, Laura Wilson, Kendra Wohlert, Jim Young, Nina Hamer, Sherm Lundy, Samuel Miller, Mike Ohrt

Absent: Henry Frederick, Diane Holmes, Laura Walter

Also in Attendance: Amy Davison, Hartman Reserve Unit Manager

I. **Meeting was called to order** at 5:31 pm by Board President Kendra Wohlert

II. **Welcome and Introductions:** New members Mike Ohrt, Samuel Miller and Nina Hamer were welcomed. Each Director, new and returning, introduced themselves to the Board

III. **Review and Approval of Agenda:** Lundy moved to approve the agenda. Young seconded. Motion carried.

IV. **Review and Approval of Minutes:** With correction of adding Kathy Green's name to list of Finance Committee members, Fritts moved to approve minutes. Blanford seconded. Motion carried.

V. **Special Business:** Report by Wohlert that email vote following the September meeting was unanimous for Kathy Green as Board Treasurer, following resignation of Jeremia Matz.

VI. **Hartman Happenings:** Davison summarized Hartman Reserve events, projects, and activities per report provided the Board.

VII. **Committee Reports:**

- A. **Finance Committee:** Treasurer Green reviewed Finance report which had been emailed to Board. Committee Members: Tom Blanford, Nate Goetsch, Kathy Green, Jeanne Miller, Gretchen Ogden, Kendra Wohlert
September 30, 2019, Account Balances:
- US Bank Checking Account 2764 (Operational acct): \$5,129.03
 - US Bank Checking Account 2682 (Capital Campaign acct): \$41,311.03
 - US Bank Money Market Account 2690 (Savings acct): \$36,058.65

- Comm. Fndtn of NE IA Friends of Hartman Reserve Endowment Fund: \$916,080.30
Committee is working on guidelines for managing funds and is studying laws and regulations to assure proper operations. Budget will be drafted for next year as this year's income and expenses are tracked. Lundy requested hard copy of Finance Committee report.

Finance Committee Report filed for audit.

- B. **Executive Committee:** Wohler reported that Young will be writing all thank-yous to donors and document those donations. A Strategic Planning Committee will be established and Board members are invited to join this committee.
- C. **Identity Task Force:** Fritts reported that they are working on identifying tasks (e.g, brochures, logo, letterhead, cards, web site, Facebook page) that need to be completed and a budget to do so. Fritts is visiting with VMG regarding their assistance with this project. Miller mentioned that there are UNI classes that help with these types of projects. Miller offered to join this task force.
- D. **Wine Pull Committee:** Wilson reported that donation of two bottles of wine or \$20 is requested from each Board member to supplement donations made by businesses that are being sought. Receipts will be provided. Approximately 80 bottles of wine are needed in total. Proper documentation of donations will be made for audit and financial purposes.

VIII. **Old Business:**

- A. Youth Board Members Update: Giddens reported on the one-day camp being developed for next summer to be offered for youth, possibly ages 10-14. Youth Bd members helped with the Halloween Hikes and plan to assist with a number of Hartman Reserve events throughout the year.
- B. Connie Svoboda Appreciation: Card, gift and thank-you will occur at Under the Harvest Moon event. Young agreed to do the presentation.
- C. Updated Board Directory and By-Laws were distributed.

IX. **New Business:**

- A. Forest Bathing: Connie Svoboda needs to hold Forest Bathing events to complete required training hours for her certification. An event will be held for Board members to help her complete those "practice" hours. Watch for notification of date/time.
- B. A Walk in the Woods for Board is also being planned. Watch for date/time options.

X. **Meeting Adjourned**, 6:23 pm: Blanford moved to adjourn meeting. Goetsch seconded. Motion carried.

Minutes submitted by Kathy Green, proxy for Secretary Laura Walter