



Friends of Hartman Board Meeting Minutes

Nov. 15, 2022, 5:30 p.m.

In person Location: Hartman Reserve Nature Center

Present: Jasmyne Green, Nate Goetsch, Nina Hamer, Jim Young, Bridgett Wood (via Zoom), Joel Haack, Kathy Green, Kolby Kestel, Emma Krgo, Dave Williams

Absent: Jeff Dow, Gretchen Ogden, Tom Blanford, Amy Johnston

Also in Attendance: Hartman Reserve Manager Amy Davison

- I. Call to Order – Jim Young at 5:33pm
- II. Introduction of new board members— Nate moved and Joel seconded a motion to welcome Amy, Jasmyne and Dave to the Board—approved.
 - a. Amy Johnston: Business director at Blessed Sacrament, loves to bring her dog through Hartman Reserve
 - b. Jasmyne Green: Works in marketing, wants to connect with the local community, interested in this “hidden secret” of Hartman Reserve
 - c. Dave Williams: Expressed interest in STEM, appreciates the value of Hartman Reserve in the community.

B. Motion to accept new board members was made by Nate and seconded by Joel-- approved.
- III. Review and Approval of Agenda - Nina moved and Joel seconded a motion to accept the agenda--approved
- IV. Review and Approval of Minutes of 10-11-2022 annual meeting/ board meeting - Correction to the minutes: Nate said he seconded the motion to proceed with Active Shooter training. With correction to minutes, Kathy moved and Nate seconded the motion to adopt the October meeting minutes—approved.
- V. Review and File Financial Statement for Audit – Kathy Green reported
 - a. US Bank Checking Account **\$16,466.35**; US Bank Money Market **\$14,885.99**, Friends of Hartman Reserve Endowment Fund: **\$1,177,218.87**
 - b. Income: \$500 Miller Family grant, \$40 donor via Benevity, \$85.50 from 3 donors via Frontstream, \$220 refund from UFG insurance, \$40 from 1 donor
 - c. Expenses: \$11.77 Board member nametag
 - d. Kathy explained FoHR Financial guidelines of maintaining approximately \$15,000 in both checking and money market and limiting operational expenses to \$5,000 per year; she also reviewed Endowment Fund processes of receiving a notice from CFEIA each January of the \$ amount we can withdraw that calendar year (based on a % of December 31 balance). This year that amount was approximately \$43,000.
- VI. Hartman Unit Manager, Amy Davison reviewed her report (**printed below the mtg minutes**). Getting ready for winter programs and activities and school field trips; IAN conference is always valuable; waiting to get quotes back on the water fountain; School of the Wild will proceed with Cedar Falls Schools; as programming grows, so does the financial need and staff need---staff will need to determine what they are able to provide so that quality doesn't waver.
- VII. Committees
 - A. Executive Committee-standing – Jim reported that there is nothing that isn't on this agenda

B. Finance Committee-standing – Kathy reported that the Finance Committee didn't meet but will revisit discussion about the value of keeping our Money Market account which does not gain any interest, when it is so easy to access funds from the Endowment

C. Website update /Facebook: Communication is an ongoing issue for FoHR---both in purpose and process

1. RFP ready to be sent to prospective providers of service: discussion proceeded on whether we need a Facebook page at all. Jasmyne, with her social media skills, asked about what we have been doing. Nina suggested Jasmyne look at what we have on FB and newsletters to see if she has suggestions or is interested in assisting with our communication. Amy mentioned that our RFP needs more information about how many posts we want to have per week and who will provide the information for posts. Nate suggested that we do not proceed in sending out the RFP at this time. Jim and Jasmyne will get together before our December meeting.

2. Information being sent to Anna B. to update site

D. Youth Board members – Emma and Kolby: They are looking for project or activity ideas with which they can help. Amy can provide ideas as they come along. They will both help with Winter Woodland.

F. Accessibility initiatives – Joel: The committee's interest is still in getting the braille project implemented. Sign has been placed on Nature Center front door directing people to the outdoor bathroom and a large sign was added to the outdoor bathroom door so people will become aware.

VIII. New Business

A. Secretary position – **We need a secretary!!**

B. Goal setting/updating action plans – Ex. Committee will bring this to an upcoming meeting

C. Active Shooter training update - Nina asked about the value of the training for such a small group that meets so minimally. Jim will visit more with Tom about this. Amy Davison said staff would not participate as they will have their own customized version.

D. Winter Woodland event – Sat. Dec. 3 and 10th

1. Sign-up sheet – Friends manage the cookies/cocoa again: sign-up sheet was passed around. Note that volunteers are committing to 3:30 – 7:30 p.m. Jim will contact absent Board members about their selected date to volunteer.

2. Nina will order cookies and supplies and get them to Hartman in advance

E. Nina raised a question about the purpose and role of the Friends in relation to Hartman Reserve, what it means to be a Friend, what someone “gets” for being a Friend. Discussion will continue.

F. December Board meeting will be December 13. Board members bring snacks/appetizers to share for holiday celebrating.

Adjourn: Dave moved and Nate seconded a motion to adjourn—approved.

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Hartman Reserve Unit Manager Report

What is happening now at Hartman?

Getting ready for upcoming events Woodland Wonderland, holiday light show
Field Trips with lots of PreK, home school,
Katie and Katy attended IAN in Muscatine

Up-coming programs:

- Nature Poetry and Printmaking Nov. 13
- Nestling Naturalist Nov. 14
- Yoga in the park Gratitude Nov. 17
- Mindful Monday yoga series 11/21-12/19
- Woodland Wonderland 12/ 3, 12/10
- Nestling naturalists 12/12

Project Updates:

Continuing to work on mural on the inside of the nests.
Working with Studio Iowa on interactive areas for the nature center
Setting up trees for Woodland Wonderland

Discussion:

We would like to see if the Friends would like to sponsor the guest speakers for School of the Wild. We are planning a budget of around \$1500. Each week there will be a subject matter expert that will be invited to speak to the kids. The speakers' topics will rotate yearly.